



**2021 Annual General Meeting
Rules and Procedures
May 2, 2021**

1. Further to April 10, 2021 Notice to members, the BC Craft Farmers Co-op (BCCFC) Annual General Meeting (AGM) will be hosted online **Saturday, June 12, 2020 at 10:30 a.m. PST.**
2. The BCCFC Directors will approve and publish the AGM rules for Members.
3. The BCCFC Membership Committee will oversee AGM planning in accordance with the Co-op's relevant Rules. Co-op Rules are available at www.bccraftfarmerscoop.com/documents.
4. To be eligible to vote at the AGM, members must in good standing as of May 12, 2021.
5. New member applicants must have submitted their applications via the BCCPA online portal at www.bccraftfarmerscoop.com/board-application by end of day May 12, 2021. If approved, their association dues and membership shares must be paid in full by end of June 1, 2021.
6. BCCFC will circulate the Co-op's 2020 financial statement and AGM agenda to Members before May 25, 2021.
7. To be eligible, candidates for Board positions must have complied with item 4 or 5 and submitted their Board Nomination form via the online application portal by the end of the day June 5, 2021.
8. Current Directors or Committee Members applying for a Board position will abstain from AGM planning.
9. The Executive Committee will review Board applications, interview candidates and recommend a final list of Candidates for Board approval by end of June 8, 2021. Board positions up for election at the AGM for a two-year term are:
 - a. Micro-Cultivator – Four (4) positions
 - b. BC Processors – Two (2) Positions
 - c. Independent Retailers – I Position
 - d. Founding Members – I position



10. Once approved, the list of Board candidates will be published online and distributed to members. Profiles will be prepared and shared with Members. The AGM Committee will host a video conference with Members and all Candidates on June 10, 2021.
11. Election results will be announced after the AGM. Board candidates not elected will be invited to participate a Board Committees of their choice.